



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Board Meeting Tuesday, December 16, 2025 ♦ 6:30 p.m. Boardroom

#### Trustees:

Carol Luciani (Chair), Bill Chopp (Vice-Chair), Dennis Blake, Dan Dignard  
Mulan How (Student Trustee), Riley O'Brien (Student Trustee)

#### Regrets:

Rick Petrella (on-leave)

#### Senior Administration:

Mike McDonald (Director of Education & Secretary), Rajini Nelson (Superintendent of Business & Treasurer),  
John Della Fortuna, Kevin Greco, Michael Lawlor, Phil Wilson (Superintendents of Education)

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## 1. Opening Business

### 1.1 Opening Prayer

The meeting was opened with prayer led by Vice-Chair Chopp.

### 1.2 Attendance

Attendance was as noted above.

### 1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the December 16, 2025, Board meeting.

**Carried**

### 1.4 Declaration of Interest - Nil.

### 1.5 Approval of Board Meeting Minutes – November 25, 2025

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the November 25, 2025, Meeting of the Board.

**Carried**

### 1.6 Business Arising from the Minutes – Nil

## 2. Presentations – Nil

## 3. Delegations - Nil

## 4. Consent Agenda

### 4.1 Unapproved Minutes of the Committee of the Whole Meeting – November 25, 2025

Moved by: Dan Dignard

Seconded by: Dennis Blake



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THAT the Brant Haldimand Norfolk Catholic District School Board receives the minutes of the Committee of the Whole Meeting of November 25, 2025.

**Carried**

### 5. Committee and Staff Reports

#### 5.1 Senior Team and Trustee Annual Expenses

Superintendent Nelson presented the senior team and trustee annual expenses report. In compliance with governance review requirements, aggregate annual expenses for the senior leadership team and trustees are summarized in this report and will be made publicly available on the Board's website. These expenses have also been publicly disclosed on a quarterly basis.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Trustee Expense and Senior Team Expense Report.

**Carried**

#### 5.2 Student Trustee Report

Student Trustees Mulan How and Riley O'Brien presented their third report for the 2025/2026 school year. Highlights include semi formal dances at all three schools, Christmas themed events, outreach initiatives, sports team and vocal ensemble accomplishments and elementary feeder school tours.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

**Carried**

### 6. Information and Correspondence

#### 6.1 Staff Wellness Initiative

Superintendent Greco presented an update on the staff wellness initiative that was kicked off in January 2024. A staff wellness and engagement committee was created, and employee feedback and insight were collected through surveys and site visits. The data was collated and a staff wellness strategy was developed and recently released along with a three-year action plan. The action plan includes a new and enhanced employee assistance program, expanded onboarding and mentorship, changing support models for students, completion of safety and accessibility audits, parking and congestion audits, along with outfitting each board location with cameras. Further resources are available through a staff wellness section on the internal hub.

### 7. Notices of Motion – Nil

### 8. Notices of Motion Being Considered for Adoption- Nil

### 9. Business In-Camera

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**



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### **10. Report on the In-Camera Session**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

### **11. Future Meetings and Events**

Chair Luciani drew attention to the upcoming meetings and events.

### **12. Closing Prayer**

The closing prayer was led by Chair Luciani.

### **13. Adjournment**

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the December 16, 2025, Board meeting.

**Carried**

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**Next Meeting:** Tuesday, January 27, 2026, 6:30 p.m. – Boardroom